

Government of Punjab Department of Irrigation.

Quotation Notice No. 538/stationary

Dated : 20 /08/2014


Subject : Notice inviting Quotations for Stationary Items.

Quotations for the supply of the stationary items as per schedule 'A' are called by the undersigned as per following terms and conditions:-

1. The quotation should be sent under sealed cover addressed to Addl Director cum controller/ F & A for Chief Engineer/ Canals Irrigation Deptt. Punjab, Chandigarh.
2. Quotation Notice No. and date of opening of quotations should inwardly be written on the top[of envelope .
3. Rates should be quoted F.O.R. Addl Director cum controller/ F & A for Chief Engineer/ Canals Irrigation Deptt. Punjab, Chandigarh.
4. The rate should be quoted in words and figures both. In case of any difference the rates quoted in words will be final.
5. Rate of VAT and other taxes as applicable to Punjab Govt. Depptt. Should be clearly mention in the quotations.
6. The last date for receipt of quotation is 22nd Aug. 2014 at 11 A.M. and the quotations will be opened on dated 22nd August 2014 at 3 P.M. in the o/o Addl Director cum controller/ F & A for Chief Engineer/ Canals Irrigation Deptt. Punjab, Chandigarh. The quotations received after due date and time shall be rejected straight way.
7. LOCAL MARKET WILL BE PREFERRED.
8. The deptt. Reserves the right to reject any or all the quotations without assigning any reason.
9. For any clarification Addl Director cum controller/ F & A for Chief Engineer/ Canals Irrigation Deptt. Punjab, Chandigarh , may be contacted during working hours.

The description of material is enclosed as per Schedule 'A'

DA As above.


Addl Director cum controller/ F & A
for Chief Engineer/ Canals Irrigation Deptt.
Punjab, Chandigarh. 20/8/14

SCHEDULE-A

TENTATIVE ANNUAL REQUIREMENT OF STATIONARY ITEMS

(NOC SUPPLIED BY PRINTING AND STATIONARY DEPTT.)

SRNO.	DESCRIPTION OF ITEMS	QUANTITY	RATE
1	White Fluid	120 No.	
2	BOD KIN	50 No.	
3	Stamp Pad	50 No.	
4	Stapler Big	30 No.	
5	Stapler Small	100 No.	
6	Stapler Pins small	100 No.	
7	Pin Cushions	50 No.	
8	Scissor big	30 No.	
9	Pilot Pen V5	200 No.	
10	Ordinary ball Pen	100 No.	
11	Long Lace white	500 No.	
12	Duplicating Paper	100 Rim	
13	Duplicating Ink	30 Bottle	